



2020 GRANT APPLICATION

Tazewell Public Health Foundation will provide grant funding to a requesting agency to serve Tazewell County residents and address one of the Tazewell County 4 Health Priorities:

- Cancer (breast, colorectal, lung) – tobacco cessation, radon kits, etc.
 - Healthy Eating, Active Living – fresh produce tasting, walking clubs, etc.
 - Mental Health – bullying, social/emotional learning, etc.
 - Substance Use – prevention, decision making, etc.
- (Topics are included for examples only. These are not the only topics funded.)

Please complete this application and forward it to tphf@tchd.net. The application can also be mailed to:

Tazewell Public Health Foundation
21306 IL Rt 9
Tremont, IL 61568

ORGANIZATION NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____ TELEPHONE: _____

CONTACT EMAIL: _____

1. Is this an ongoing program or project? ..YES ..NO
2. Can the project be completed with partial funding? ..YES ..NO
3. Cover the following information about your program or project (**no more than 2 pages**):

- A) What is the mission of your organization?
- B) How will a grant from Tazewell Public Health Foundation assist in accomplishing this mission?
- C) How will any potential grant meet/address the priorities listed above?
- D) How will project be promoted? How will Tazewell Public Health Foundation be recognized?
- E) Provide a detailed budget of project costs.

Signature of person submitting grant application

Date

- Grants amounts generally range from **\$100 to \$500**.
- Grant applications must be received by the grants committee on or before **February 14, 2020**.
- Awards will be presented at the April Tazewell County Health Department Board of Health Reception during Public Health Month.
- A one-page evaluation of your project must be submitted by December 31, 2020.



2020 BUDGET INSTRUCTIONS

The Budget section is the backbone of the grant proposal. Some grant reviewers turn right to the budget before even reading the proposal to see how the grant dollars will be used. Program activities must drive the budget. The program narrative should match the budget perfectly. There should be no "surprises" in a budget.

- Estimates should be credible and realistic.
- Inflated budgets will damage your credibility with the grant reviewer.
- Never use the word "Miscellaneous".
- Administrative (Overhead) costs are unallowable.

Tazewell Public Health Foundation asks for general information to be included in a grant proposal to justify the Project or Program Budget. The Project or Program Budget describes the resources required to carry out the program or project which is being proposed for funding.

Use as a template for your grant proposal.

12/2019



2020 BUDGET TEMPLATE

ORGANIZATION NAME: _____

CONTACT PERSON: _____

CONTRACTUAL SERVICES: (paying a trainer or speaker to present to staff or student body)	
SUPPLIES: (incentives, curriculum, books, gym equipment)	
TRAINING: (staff training, train-the-trainer for staff development)	
OTHER EXPENSES: (services or expenses not listed above)	
TOTAL GRANT FUNDS: (total funds requested)	