



TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
February 25, 2019

Members Present: Gary Burton, David Dingledine, Peggy Flannigan, Lynne Johnson, Tricia Larson, Greg Sinn, and Adam Sturdavant.

Members Absent: Steven Dickey, Rich Karneboge and Christina Nulty, (one vacant position).

Staff Present: Amy Fox, Karla Burress, and Janet Johnson.

Guests Present:

President Burton called the scheduled BOH meeting to order at 6:28pm at the Health Center, Tremont.

Motion by Member Dingledine to approve the December 3, 2018 minutes, **second by Member Flannigan.**

Motion carried by voice vote.

Agenda changes: Remove Action items #2 and #6-items not ready for presentation or approval.

Handouts: Partnerships for a Healthy Community Folder.

Reports-

Item 1. Quality Improvement-PHAB Annual Report- Administrator Fox pointed out the report that was submitted and the PHAB feedback provided. Performance Management Dashboard will be coming to the board at a future meeting. It was a good review, we are in year four. This time next year we will be preparing for reaccreditation. Reaccreditation will all be done virtually versus and actual site visit.

Item 2. Finance Report-A. Year End and Adjustments- Director Johnson stated the financials are in the packet from year ending. Revenues were posted to the appropriate fiscal year to avoid need for Auditor Adjustments. There will still be items adjusted from year beginning and year ending. Expenses were appropriately assigned through end of January. Auditors are currently at the County. There were only at the health department for less than two days and received all information needed. We were not made aware of any findings directed at TCHD. We did have to pull funds from the Money Market this month due to lack of cash at the time of payroll. The Federal shutdown did effect payments.

Two guests arrived from the Pekin Leadership Course for observation. Meeting agendas were provided.

Item 2. Finance Report-B. Update on County Compensation Discussion - Administrator Fox had discussion with Wendy Ferrill on plan County's plan related to Unions and Non-Union compensation. Other Personnel matters are being dealt with at this time. Members were concerned with waiting much longer on the County to provide TCHD raises.

Item 3. Update on Remodel- Administrator Fox stated the building is looking great. The flooring is done in 2/3 of the building. Most of the painting is done except for a few offices. Several bathrooms have been remodeled. We will wait for the two public restrooms in the front to see if the plans made by the County are followed through upon. Hope is for both to be remodeled for ADA compliance. We were able to have an introductory meeting with the County Maintenance Supervisor. A few items that have been addressed in the past couple of months were the awning on the west side of the Environmental Health building collapsed due to weather, repair to both EH doors for secure entry and closure, new exhaust fans in all the restrooms and replacement of some light fixtures at both the Dental Health center and TCHD.

Item 4. Partnership for a Healthy Community-A. Annual Meeting- Administrator Fox pointed out the folders at everyone's place. Extras were provided to guests. This is the 2nd annual meeting draft materials that have been highlighted. Peoria County hosted the meeting last week with over 80 people were present.

Item 4. Partnership for a Healthy Community-B. Ending Hunger Together- Administrator Fox reported the department received information to apply for a grant from Community Foundation of Central Illinois. A team of 17 different agencies worked on the application. A couple of the projects proposed were formalization of a team to open lines of communication between pantries all the way through foodbanks, look at evidence-based projects to replicate their successful work, and common language and plans that can align work in the Tri-county area. Awards will be presented in March. If approved, TCHD will be the fiscal agent. The grants awarded will be \$40,000 or less. The tri-county health departments have really worked well together successfully to provide the best possible services for our residents.

Item 5. Quarterly Reports- Assistant Administrator Burress stated the reports were on the website and members should have received an invite to login to the site. The link that was sent came from Taylor Eisele through Civic Plus. No members have been able to access the site. Taylor Eisele will send it again in the upcoming days. This will allow members to access documents on the website to avoid sending large emails or paper copies in the future.

Discussion-

Item 1. Approval of 2nd Phase of Flooring- Administrator Fox informed the members that President Burton approved the 2nd phase of flooring. We have not received an invoice yet to have BOH approval, when it arrives, we will present it for approval of payment.

Item 2. Approval of Dr. Nulty Medical Advisor Agreement- Administrator Fox pointed out pages 92-93 for both physicians. This is the renewal of the annual appointments. Dr. Nulty is the general medical advisor involved in writing our standing orders.

Item 3. Approval of Dr. Krall Medical Advising Appointment- Administrator Fox shared that Dr. Krall oversees our STD and infection control programs. She can write needed prescriptions for clients.

Item 4. Update of Heartland FQHC proposal- Administrator Fox is awaiting a meeting with the new Director of Heartland to proceed.

Item 5. Annual Public Health Reception April 9, 2019- A. Burt and Poquette Awards- Administrator Fox pointed out page 94 for details. The event will still be held at the Pekin County Club in a larger room.

Item 5. Annual Public Health Reception April 9, 2019- B. Foundation Grant Recipients- Administrator Fox shared the Tazewell Public Health Foundation will present their awards to recipients.

Item 5. Annual Public Health Reception April 9, 2019- C. Staff Service Awards- Administrator Fox stated Staff Service awards will be presented this year. Those with higher years of service will be present for acknowledgement. Assistant Administrator Burress presented how many employees had what years of service. Years of service ranged from 10-40. Certificates from the County will be presented.

Item 6. Discussion of Public Health Equity Framework Paper- Administrator Fox directed members to page 99 of the packet. It has been requested by the Illinois Association of Public Health Administrators to discuss this paper with their Boards. The State of Illinois is considering the approval of recreational marijuana use. This paper is a guidance of things to consider if law would be passed. Conference calls have been held to gather information from other states on what should or could've been done with their passing of this. Public health in no way supports the passing and cannot endorse it due to the possible loss of funding. We receive federal funding and federal law states recreational marijuana is illegal. This will become a public health issue and a substance abuse issue at a minimum. Members discussed the paper and their viewpoints. It was requested they read the document again. Members agreed to point out a few of the top priorities versus trying to address all the issues so that the importance isn't watered down. Members were to send their top 2-4 concerns to Amy so that she could compile a 10-point list in a letter to present from TCHD and the BOH, along with the Paper, to representatives of our County, Region and State. Administrator Fox will also discuss with other LHD's to see if they want to be included. Administrator Fox will send an email reminder and then return the results to members.

Item 7. Dental Sliding Scale Adjustment for 2019- Administrator Fox pointed out page 32 in the packet for review. This is the sliding scale for adults without any form of insurance payment or medical card. Adjustment was made on 90% of the fee and this effects only 1.3% of our clients at the dental center (76 total patients in 2018). On page 37 the fees were more detailed based on income and family size. Paycheck stubs have to be provided to determine how scale is applied.

Item 8. Fraud, Waste & Abuse Detection Program Policy- Director Johnson informed members that the proposed policy was in the January packet as an add on so when the packet for this meeting was put together it was omitted. It will be provided again next month for discussion and possible approval.

Action-

Item 1. – Approve Invoices & Bills- Member Flannigan presented the details for November-January monthly invoices to approve totaling \$508,791.49. **Motion by Member Flannigan and second by Member Larson** to approve. **Motion Carried by Roll Call Vote.** Aye: Burton, Dingledine, Flannigan, Johnson, Larson, Sinn, and Sturdavant. Nay: 0. Absent: Dickey, Karneboge, and Nulty. One vacant position.

Member Flannigan presented the details for February monthly invoices to approve totaling \$101,076.97. **Motion by Member Flannigan and second by Member Sinn** to approve. **Motion Carried by Roll Call Vote.** Aye: Burton, Dingledine, Flannigan, Johnson, Larson, Sinn, and Sturdavant. Nay: 0. Absent: Dickey, Karneboge, and Nulty. One vacant position.

Item 2. – Approval of 2nd Phase of Flooring- Item pulled, invoice not presented for approval.

Item 3. – Approval of Dr. Nulty Medical Advisor Agreement- Motion by Member Flannigan to approve the Medical Advisor Agreement for Dr. Nulty as presented. **Second by Member Larson. Motion Carried by Voice Vote.**

Item 4. – Approval of Dr. Krall Medical Advisor Appointment- Motion by Member Sinn to approve Medical Advisor Appointment for Dr. Krall as presented. **Second by Member Flannigan. Motion Carried by Voice Vote.**

Item 5. – Approval of Dental Sliding Scale for 2019- Motion by Member Larson to approve the Dental Sliding Fee Scale as presented. **Second by Member Flannigan. Motion Carried by Voice Vote.**

Item 6. – Approval of FWA Detection Program Policy- Item pulled, not available for review or approval.

Announcements-

The next scheduled meeting will be held on Monday March 25, 2019 at 6:30pm in the Board Room of the Tazewell County Health Department, Tremont, IL.

Email comments to Amy on your 2-4 concerns for passing of Recreational Marijuana.

BOH Reception will be held on April 9, 2019. Planned time of 5-7pm. Mark your calendars.

Motion by Member Flannigan, Second by Member Sinn to adjourn. **Motion carried by Voice Vote. Meeting adjourned at 8:10pm.**

Respectfully submitted,



Janet S. Johnson, Business Operations Director