

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
October 26, 2009

Members Present: Chuck Bowen, Gary Burton, Dennis Caffery, Bill Ebert, Peggy Flannigan, Mike Godar, Mike Harris, Rich Karneboge, Gerald Stonecipher and Jami Walsh.

Staff present: Amy Tippey, Janet Johnson and Sarah Fenton.

Members Absent: Bill Edwards.

President Chuck Bowen called the scheduled Board of Health meeting to order at 6:33 p.m. in the Health Center, Tremont.

Motion by Member Burton, second Member Ebert to approve minutes for September 28, 2009 meeting as presented. On voice vote; **motion carried.**

Agenda changes: Add Report Item #4 for Dental Health Center.

Handouts: Cover Sheet for Action Item #2, September 28, 2009 Board of Health Meeting Minutes, September Balance sheets and Health Promotion Report from October 2009.

Reports: Item 1: H1N1 Flu- Mrs. Tippey informed the board that all vaccine the department had received was dispensed and approximately 64 people were turned away at the Saturday Clinic. No Seasonal or H1N1 vaccine was available.

A. Temporary Suspension of Services- Several press releases were sent out and information had been listed on the phone system and website. Regular childhood immunizations would be done by appointment, TB skin tests and STD tests suspended. Hearing & Vision services would be limited to staff availability. Communicable Disease investigations would be prioritized. The IBCCP program would serve priority clients with confirmed cancer or showing signs or symptoms.

B. Staffing- A schedule was set to begin October 19, 2009 through the week of Thanksgiving. The decision was made to follow that schedule and suspend services and only cancel clinics one day at a time. Staff would continue to work the four day workweeks and Saturdays when scheduled to perform essential job duties. Community Clinics would be cancelled two days in advance and Schools one day in advance. We did conduct a clinic in Delavan for both the school and open to the community. Clinics were conducted in Washington that covered Districts 50, 51 & 52, Robein and St. Patrick's. Clinics were also held at Grundy School in Morton, the Pekin ICC Campus and the Community Public Clinic held Saturday October 25, 2009 at TCHD. Four teams are working in the field at various clinics and there is a home based team. There is no understanding of how vaccine doses are being sent or when they will arrive. Volunteer hours would be tracked and something would be done in the future to acknowledge their service time.

C. Budget- The PHER III funding was released about a week ago and the department should receive about \$120,000 more than originally anticipated. This would provide a considerable amount of wiggle room. Contractual nurses would be on staff to make sure clinics function well. The expenses related to these clinics have been assigned their own Program Code for tracking.

D. Clinic Operations- Functioning on the day by day schedule as planned. The Command staffs are planning for December and January with only TCHD clinics being offered. Our local law enforcement agencies and the Nursing Students from both OSF and Bradley has been a wonderful asset to the department during these clinic operations. TCHD would continue to follow the priority group guidelines set by the Centers for Disease Control for populations to vaccinate.

Item 2: Lights On Afterschool- Held at Broadmoor Junior High on October 14, 2009 for all the students who participate in the 21st Century Schools Program. Seventeen schools were in attendance.

Item 3: Mammogram Day- Mrs. Fenton stated the Eighth Annual Mammogram Day was held at Pekin Hospital on October 16, 2009. The goal was to reach out to women not currently in the IBCCP program. Twenty-six women were seen and six abnormal results were found and followed up on and enrolled in the program. All of the women were new clients. The event was advertised in the Pekin Paper, public service announcements were sent to all media outlets, flyers were placed in local businesses and libraries throughout the county, and a banner was placed outside of Pekin Hospital.

Item 4: Dental Health Center- Dr. Stonecipher reported ADA was working on increasing reimbursement rates for Dental Services performed by clinics such as TCHD's. He reviewed the August/September monthly reports and explained where the figures come from based on comparison to fee schedules. Two interns were at the facility and an additional dentist working flextime were factors in the higher productivity amounts for those months. Emergency patients were able to be seen within 24-48 hours or referred to emergency rooms. The clinic plans to have two interns in the fall to assist in continuing to increase the patient load. Child appts. are booked about one and a-half months out and Adults are approximately two months. A closer look would need to be taken to see if increase in productivity, which also increased costs, had proven beneficial.

Actions:

Item 1: Contingency/County Board Budget Presentation- No motion needed for this action. Mrs. Tippey reported both the Finance Committee and County Board were supportive of the department's budget. A motion was passed to lower Contingency from five to three and one-half percent. The County Administrator looked into the issue further and the original motion was revoked, Contingency would remain unchanged for Fiscal Year 2010.

Item 2: Transfers – Line Items-

Motion by Member Stonecipher, second by Member Burton to approve Line Item transfers as presented totaling \$28,500. Transfers would cover all lines currently overdrawn and a projection of others that could exceed their original amounts. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, Stonecipher, and Walsh. Nay: 0. Absent: Edwards.

Item 3: Approval of Invoices and Bills- **Motion by Member Ebert, second by Member Harris** to approve the batch of invoices for the month of September in the amount of \$2,110.68. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, Stonecipher, and Walsh. Nay: 0. Absent: Edwards.

Motion by Member Ebert, second by Member Flannigan to approve the batch of invoices for the month of October in the amount of \$133,694.85. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris, Karneboge, Stonecipher, and Walsh. Nay: 0. Absent: Edwards.

Announcements:

Next scheduled meeting would be held on December 7, 2009 at 6:30 pm at the Health Center Tremont, **Environmental Health Building Conference Room.** No meeting would be held in November.

Member Stonecipher moved to adjourn at 7:12 pm, second by Member Flannigan; motion carried.

Respectfully submitted,

Janet S. Johnson

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Business Operations Director