

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
September 28, 2009

Members Present: Chuck Bowen, Gary Burton, Dennis Caffery, Bill Ebert, Bill Edwards, Peggy Flannigan, Mike Godar, Mike Harris and Rich Karneboge.

Staff present: Amy Tippey, Janet Johnson and Sarah Fenton.

Members Absent: Gerald Stonecipher and Jamie Walsh.

President Chuck Bowen called the scheduled Board of Health meeting to order at 6:36 p.m. in the Health Center, Tremont.

Motion by Member Flannigan, second Member Harris to approve minutes for 8/24/09 and 9/16/09 as mailed. On voice vote; **motion carried.**

Agenda changes: None.

Handouts: Tazewell County 2010 Budget, County Health Fund Revenue/Expenditure Summary, Solid Waste Planning Fund Revenue/Expenditure Summary, and Get the Facts About H1N1 Influenza.

Reports:

Item 1: Management Letter Audit- Janet Johnson reviewed the Audit Management Letter findings received from Clifton Gunderson, LLC, for the Fiscal Year 2008 Audit. No findings were found or stated specific to the Health Department.

Item 2: H1N1 Update- Administrator Tippey informed the Board that a meeting was held with local law enforcement for security at sites, the Community Briefings were held on September 21st and 23rd, with about 60 people present. The Kid's Page in the Peoria Journal Star focused on Hand washing. Our website continues to be updated. The Clinic Schedule was passed around for viewing. An All Staff Training would be held on Wednesday September 30th to conduct TCHD 101 training and Education/Training for H1N1 clinics of both the away teams and home teams. The Governor's Office is to issue a Proclamation for Disaster. The County will also be on board, in case there is additional funding to be recuperated.

Action:

Item 1: Single Audit Costs-

Motion by Member Harris, second by Member Ebert to approve both the invoices for Audit costs. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Edwards, Flannigan, Godar, Harris and Karneboge. Nay: 0. Absent: Stonecipher and Walsh.

Item 2: Revised Policies 311,324,406 & 512-

Motion by Member Burton, second by Member Ebert to approve the Policy additions and changes as mailed and presented by Mrs. Johnson. On voice vote; **motion carried.**

Item 3: Fund 222 & 254 Budgets for approval with salaries & benefits- Administrator Tippey reviewed the budget summary as presented in the long form and the one page summarization. The budget included a two percent increase to personnel lines, two and a half for health insurance, Capitol Projects at

\$35,000 with \$30,000 to replace Heating/Air Conditioning Units and \$5,000 for Technology. The Department received notice from the Illinois Environmental Protection Agency that our Solid Waste Enforcement Grant in Fund 419 would be cut in whole for the amount of \$64,017. No changes were reflected in the budgets as presented due to timing of the call. IEPA encouraged the department to continue to provide inspection services regardless of funding. Fund 254 for Solid Waste Planning was cut back again and as a result, there currently would not be enough revenue in the fund to cover the loss of Solid Waste Enforcement. Administrator Tippey requested the Board work with Health Services to develop a solution.

Motion by Member Harris, second by Member Godar to approve the Fiscal Year 2010 budgets for Funds 222 & 254 as presented with the latitude for the Administrator to make adjustments related to the loss of the SWE funds and the effect that has on Fund 222-419 and Fund 254. On voice vote; **motion carried.**

Item 4: Approval of Invoices and Bills- **Motion by Member Ebert, second by Member Harris** to approve a batch of invoices for the month of September in the amount of \$32,890.92, containing the monthly stipend for Dr. Edwards. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Flannigan, Godar, Harris and Karneboge. Nay: 0. Abstain: Edwards. Absent: Stonecipher and Walsh.

Motion by Member Ebert, second by Member Godar to approve the remaining invoices for the month of September in the amount of \$138,510.54. **Carried by Roll Call Vote.** Aye: Bowen, Burton, Caffery, Ebert, Edwards, Flannigan, Godar, Harris and Karneboge. Nay: 0. Absent: Stonecipher and Walsh.

Discussion:

Item 1: FY09 State Reimbursement still owed \$12,000- Administrator Tippey informed members that the reimbursements owed to the Department from the State of Illinois for grants and services provided through the month of June 2009 had been paid and up to date.

Shelter Update: The manufacturer came last week and replaced one of the bad shelters on the west of the building and installed an additional new shelter. There are now three units located to the west of the building that are useable. The Highway Department and Litwiller's Excavating were a tremendous help in this process and the County is taking care of the installation costs. Administrator Tippey thanked Member Godar for his efforts and diligence on this project. Future shelters to the North of the building would be discussed at a later date to possibly include an above ground handicapped accessible shelter.

Announcements:

Next scheduled meeting would be held on October 26, 2009 at 6:30 pm in the Health Center, Tremont, Environmental Health Building Conference Room. There would be no November meeting. The meeting in December would be held on December 7, 2009 at 6:30 pm in the Health Center Tremont.

The Department received an award from the Central Illinois Agency on Aging for their years of service to Seniors in our area.

Member Harris moved to adjourn at 7:37 pm, seconded by Member Burton; motion carried.

Respectfully submitted,

Janet S. Johnson

Janet S. Johnson
Business Operations Director