

TAZEWELL COUNTY BOARD OF HEALTH
Minutes of Meeting
May 18, 2009

Members Present: Chuck Bowen, Bill Ebert, Peggy Flannigan, Mike Harris, Rich Karneboge, Dr. Jerry Stonecipher, Dr. Jami Walsh and Tom Wojtas.

Staff present: Amy Tippey, Janet Johnson, Ev Neavear and Sarah Fenton.

Members Absent: Gary Burton, Dr. Bill Edwards and Dr. Erika Hunter.

President Chuck Bowen called the scheduled monthly Board of Health meeting to order at 6:30 p.m. in the Health Center, Tremont.

Motion to approve the monthly minutes for March 23, 2009 by member Karneboge; seconded by member Wojtas; motion carried.

Agenda changes included moving action item Roof bids to beginning of meeting due to presentations from prospective bidders. Added item of discussion at conclusion of meeting in announcements: June and September Board of Health meetings.

Handouts: April Financials, Evaluation and Comment Summaries for Administrator evaluation.

Reports:

Item A: Health Services Committee- Member Harris stated the committee is still waiting for the financial game plan for the Pekin Landfill. The State has included funding for the project in the State Capital Bill. The intent and plan is to see what the State does first and then the County will proceed with a process for spring.

Item B: Appointments for July 1, 2009- Mrs. Tippey reported that four appointments would be up in July 2009. Member Wojtas will retire from the Board, Member Burton and Member Harris are to return for another term and consensus was verbalized to ask Dr. Hunter to step down due to her need to focus on her medical practice and patients, another physician would possibly replace her. Mike Godar of would be asked to replace Member Wojtas due to his interest in the Health Department, prior County Board service and living status as a Washington resident.

Item C: Swine Flu Update- A stockpile shipment was delivered to Tazewell County that contained 2,784 courses of Tamiflu and Relenza for the department to check-in and keep in reserve for need if the H1N1 should change in status for the residents of the county. Mrs. Tippey explained the process of the shipment from the State and the involvement of IEMA, the Federal Prison as the drop-site and the staff involved in the process.

Action:

Item A: Roof Bids- Representatives from all three roof bids were given time to present their bids to the board separately and in confidence. Members reviewed all three bids and posed questions to all three providers. After the presentations, members held a discussion of the options. Member Harris moved to approve the bid provided by Holthaus Companies Inc. Member Stonecipher recommended to increase the bid to include the thicker .050 roofing membrane for the additional \$465.00. Member Harris amended his motion to accept the bid from HCI for the .050 Duro-Last roofing with the fifteen-year total labor and material warranty in the amount of \$17,340.00 for the Environmental Health Roof, 2nd by Member Stonecipher. Roll call of votes: Bowen-yes, Burton-absent, Ebert-yes, Edwards-absent, Flannigan-yes, Harris-yes, Hunter-absent, Karneboge-yes, Stonecipher-yes, Walsh-yes, and Wojtas-yes. Results: 8-yes, 0-no, 3 absent; motion carried. Administrator Tippey to review contract, contact provider to sign and make arrangements for payment and date of work.

Item B: Administrator Evaluation- Return to this item after Executive Session.

Item C: Shelter Issues- Mrs. Tippey reported to the Board that four of the five underground shelters have taken on water in some form. Some even have black slime inside and they are more of a liability to open than leave locked in an emergency weather situation. The Board held discussion and recommended to present the issue to the Health Services Committee, then the Property Committee and on to the County Board. Recommendation would be made to collapse the shelters for security reasons and open the discussion for alternative safety for the employees and clients of the Tremont Complex.

Item D: Approve Invoices and Bills for April & May- Member Ebert reviewed statements and moved to approve payment of invoices for the month of April in the amount of \$143,119.90, 2nd Member Stonecipher. Roll call of votes: Bowen-yes, Burton-absent, Ebert-yes, Edwards-absent, Flannigan-yes, Harris-yes, Hunter-absent, Karneboge-yes, Stonecipher-yes, Walsh-yes, and Wojtas-yes. Results: 8-yes, 0-no, 3 absent; motion carried.

Member Ebert moved to approve payment of invoices for the month of May in the amount of \$140,719.63, 2nd Member Stonecipher. Roll call of votes: Bowen-yes, Burton-absent, Ebert-yes, Edwards-absent, Flannigan-yes, Harris-yes, Hunter-absent, Karneboge-yes, Stonecipher-yes, Walsh-yes, and Wojtas-yes. Results: 8-yes, 0-no, 3 absent; motion carried.

Member Ebert moved to approve payment of invoices for the date of March 25, 2009 in the amount of \$1,635.00, 2nd Member Karneboge. Roll call of votes: Bowen-yes, Burton-absent, Ebert-yes, Edwards-absent, Flannigan-yes, Harris-yes, Hunter-absent, Karneboge-yes, Stonecipher-yes, Walsh-yes, and Wojtas-yes. Results: 8-yes, 0-no, 3 absent; motion carried.

Member Harris moved to enter into executive session for Personnel, 5ILCS 120/2(c)(1) at 8:23, 2nd Member Stonecipher; on voice vote, motion carried.

Exit Executive Session at 9:00 p.m.

Returning to Item B: Administrator Evaluation, from the Actions of Agenda, Member Stonecipher moved to accept the evaluation of Administrator Tippey and provide the rating of Exceeds by the Board

of Health, with compensation to be provided retroactive to December 1, 2008, 2nd Member Karneboge. Roll call of votes: Bowen-yes, Burton-absent, Ebert-yes, Edwards-absent, Flannigan-yes, Harris-abstained, Hunter-absent, Karneboge-yes, Stonecipher-yes, Walsh-yes, and Wojtas-yes. Results: 7-yes, 0-no, 1-abstained, 3-absent; motion carried.

Announcements:

Discussion related to June and September meeting was held. Majority of members agreed to stay with the fourth Monday of the month at 6:30 pm at this time. Future meetings would be discussed if quorum would become an issue.

Next scheduled meeting would be on June 22, 2009 at 6:30 pm.

Member Harris moved to adjourn at 9:19 pm, seconded by Member Walsh; motion carried.

Respectfully submitted,

Janet S. Johnson

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Business Operations Director